

EDUCATIONAL CRISIS ADVISOR

Competition # ECA 26-051

Youth Education Services

Indefinite Term, Full-Time, 80 Hours Bi-Weekly Days

Our ideal team member is passionate about making a difference and is committed to empowering the young people we support. If you join our team, you can expect a challenging, rewarding and fulfilling career.

The Education Crisis Advisor is responsible for resolving crisis situations involving a student's education plan and supporting the student through the transition back into school.

Duties and Responsibilities:

- Participates in the planning and implementation of educational strategies.
- Monitors progress by verifying students' attendance, advocating for needed services, obtaining additional resources, intervening in crises and providing support to both the youth and their families.
- Record, collect, evaluate and report data on the status of students as required for periodic and year-end reporting.
- Develop and maintain positive relationships with the students' home, school, systems and professionals.
- Collaborate in case planning with external collateral such as school support personnel, Social Workers, Clinicians, etc.
- Support the student through the transition back into school.
- Maintain a good understanding of the resources available to youth and their families, such as alternative and vocational programs within the City of Winnipeg.
- Maintains records by keeping contact notes; includes logging events and student progress.
- Transports students to appointments as required.
- Be a full and positive participant in a strong, cohesive and cooperative team that can rely on each other to accomplish common goals.
- Updates job knowledge by participating in educational opportunities and staying up to date with available resources within the community.
- Represent Marymound both formally and informally in a professional manner and adhere to standards consistent with the values and philosophy of Marymound and the Sisters of the Good Shepherd.
- Complete incident reports for all student-related incidents recognized as being out of the ordinary incidents, such as suspensions, medical emergencies, police involvement, physical restraints, etc.
- Meet with Supervisor to set goals and evaluate progress and job performance.
- Process all of the above tasks in the context of contributing to positive team morale and relationships.
- Carry out any other relevant tasks from time to time as requested by the Supervisor.

Qualifications:

- Youth Care or Educational Assistant Diploma/Certificate (other combinations of education and experience may be considered).
- Minimum of two (2) years' experience working with at-risk youth.
- Experience working in school/child welfare systems required.
- Knowledge of Crisis Intervention Theory and Skills. Certification in Non-Violent Crisis Intervention preferred.
- Ability to actively contribute to and work effectively as part of a team yet work with little or no supervision as may be required.
- Knowledge and experience in the field of social services and mental health.
- An appreciation of current social and cultural issues related to children and youth in Manitoba.
- Working knowledge of resources available to youth, such as alternative, vocational and special education programs.
- Strong counselling skills and expertise in behaviour management.
- Effective time management and critical thinking skills.
- Strong organizational skills and attention to detail.
- Valid driver's license and acceptable driver's abstract.
- Proficiency in written and oral communication.
- Competency working with computers.
- Ability to relate to and work within a multi-disciplinary system.
- Excellent organizational skills.
- Valid First Aid/CPR certification.
- Satisfactory Criminal Record, clear Child Abuse Registry Checks and acceptable Prior Contact Checks.

Marymound offers competitive salaries, comprehensive benefits and pension package for qualified positions, opportunities for growth and advancement, professional development opportunities, wellness programming, access to Elders and Indigenous Cultural Services and much more!

We are committed to building a diverse, inclusive, and equitable workplace. We welcome applications from individuals of all backgrounds, and we strongly encourage First Nations, Métis, and Inuit candidates to self-identify in their cover letters.

Request for reasonable accommodation will be made available for those who may be affected by a barrier in respect of the materials or activities used in the assessment or selection process.

Salary Range:

E7 \$16.94 - \$21.32

Close Date:

May 14, 2026, at 11:59 pm

External Applicants: **Clearly state availability in cover letter, variety of positions open.**

External Applicants: ***Please include a cover letter outlining your interest in this position and how your skills and experience make you a strong fit for Marymound, along with your résumé and references, and submit your application to:***

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E-mail: careers@marymound.com

*We thank all who apply and advise that only those selected for further consideration will be contacted.
Employment opportunities are advertised on our website: www.marymound.com*